

2009 Workshop Series

Federal Government ACH Payments (Green Book) Workshop

Full-day Workshop—Basic Level

Federal Government ACH payments are subject to the same rules as private industry ACH payments, but with a few exceptions. These exceptions are found in the "Green Book". Knowing these exceptions has an impact in both the efficiency of financial institution's ACH operations and in preventing unnecessary losses. Gain the knowledge you need to process these items correctly.

The first half of this workshop will consist of the dynamics of processing Federal Government ACH payments, navigating the Green Book, automated (ENR), paper and paperless enrollments, notifications of change (NOC), death notification entries (DNE), how to prevent dishonored returns and rejected NOCs, how to identify federal payments by routing number, how to process returns, and what constitutes "commercially reasonable business practices."

The second half of the day will cover how to respond to the FMS-133, Notice of Reclamation, and how to calculate the 45-day limited liability amount. Learn about the automated FMS-135 debit process, and the

newly established time limits for Treasury Disbursing Offices to submit ACH "Reclaims". Processing Reclamations can be confusing and a bit challenging. We will demystify the Reclamation process by conducting Reclamation and Reclaim case studies and finish the day with FMS collection programs, updated contact resources, and changes that may occur in the future.

Your Instructor

Michelle LaCome, Financial Program Specialist, AAP, has been employed by the U.S. Treasury, Financial Management Service for over 19 years. One of her responsibilities includes working with financial institutions as a regional expert on Federal Government ACH payments processing. Michelle also serves as the Treasury Advisor for the WesPay Education Committee.

Get Credit for Your Work

WesPay estimates that this workshop qualifies for six AAP continuing education credits. We also understand that this workshop may qualify for continuing education credits for various other industry certification and accreditation programs (for example: CTM/CTP re-accreditation). Please consult your industry group. WesPay will provide certificates of completion upon request.



Operations

Date
Time
Place

Wednesday, June 24

Pacific Beach Hotel

Program Schedule

- Registration and coffee is at 7:30 AM
- The program runs from 8:30 AM to 4:00 PM
- Lunch is provided at 11:30 AM

Workshop locations are subject to change, please refer to your confirmation letter for up-to-date information.

REGISTRATION FORM

Financial Institution Information

Financial Institution Name _____
Routing/Transit Number _____
Address _____
City/State/Zip _____
Phone _____

Attendees

(Attach a separate sheet for more attendees)

Name _____
Title _____
E-mail _____
Name _____
Title _____
E-mail _____

- ☐ Check here if you require special services/access.
Please attach a written description of need.



Prices

Non-members \$100 per person
PacPay member discounted fee \$70 per person
2 or more members (Also, AAP Rate) \$50 per person
Free with PacPay Coupon (Please include with registration. Use
Coupon code "ANY" for online registration.)
Program registration fee including materials.

**REGISTRATION DUE BY
WEDNESDAY, June 17, 2009**

**ADD \$10 PER ATTENDEE IF REGISTERING
AFTER June 17, 2009**

Cancellation Policy:

If you cannot attend, you may call to substitute another person or transfer to another location without penalty. If you cancel, a fee of \$25 per person is charged. If you cancel less than five business days before the date of the workshop, 50% of the registration fee will be charged. If you do not show up, no refund is given. No credits are given to those who do not attend the workshop.

Register online at: www.pacpay.org

Tel: (808) 694-8426 Fax: (415) 433-1370

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